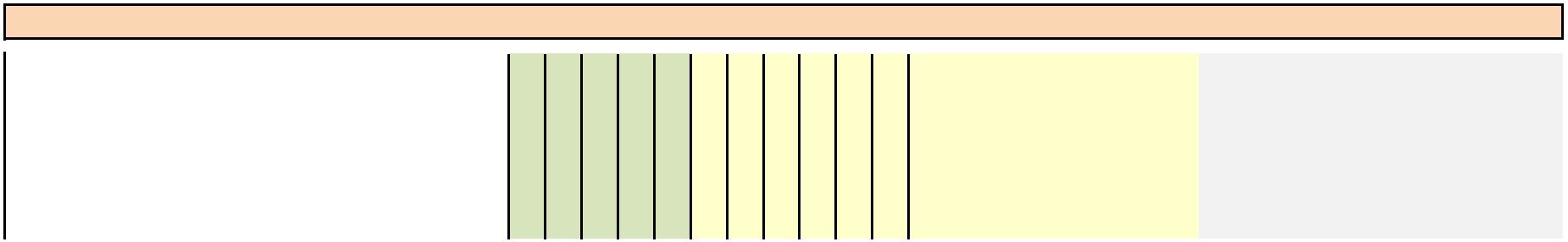

VII. Close-Out of Award

Responsibilities	PI	Unit Admin	Dept. Chair	HSGAO	Dean's Office	VP Research	VP Finance	OSP	OGA	GCA	ORCA	IACUC	IRB	IBC	Research Park	Tech Transfer	Attorney	Auditing	Purchasing	President	Academic Affairs	Health Sciences	Grad School Dean	Gov Relations	Human Resources	RRT	ROC/Grants Admin	Facilities Mgt	Payroll
16. Resolve issues related to late payment and problems with collection of awarded funds				I			S		P	P																			
17. Establish policies and procedures governing late payments and the removal of uncollectible costs										P																			
18. Initiate late payment procedures, and work with the unit to remove these costs from the account in accordance with the uncollectible costs policy										P																			
19. Determine/identify funding source for non-payment by the sponsor	P				P					P																			
20. Delete or inactivate the account when award is completed				I					I	P																			
21. For no cost extension situations or receipt of supplemental funds, update OSP and OGA databases, and notify OGA	P			P				P	P	P																			
22. Relinquish the grant				I					P	P																			