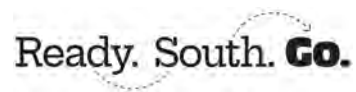


# Concur How to Log In

## Procurement Card and Travel Services

650 Clinic Drive Suite 1400 | Mobile, Alabama | 36688 | 251.460.6242  
pcardandtravelsvcs@southalabama.edu



The following instructions show you how to log in on the desktop as well as via the mobile app.

## How to log in on the desktop

1. Go to [southalabama.edu](https://southalabama.edu) click Logins located on the top ribbon and select Faculty & Staff



2. Click Concur.

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## How to log in on the mobile App

1. Make sure you have downloaded the Concur Mobile App. It is available for both iOS and Android systems.
2. Open the App and enter your University or Health email address and click Next.



3. Click the button that reads **USA SSO**, enter your Jag# and email password, and click Sign In.

