

## Dean's Administrative Council

Minutes of Meeting – October 20, 2020

1:00 p.m. via Zoom



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**Members:** John Kovaleski (Interim Dean), Tres Stefurak (ADMIN), Robert Thompson (HTM),  
**Present:** Susan Santoli (LTE), Shelley Holden (HKS), Paige Vitulli (INGS/OALS), James Van Haneghan (CINS), Matt Binion (OAA), Josh Wooden (SS), Jennifer Simpson (FS), Yvette Getch (FC), Amber Day (MKG)  
**Absent:** Aimee Meyers, (DEV)

1. Minutes of the September 30, 2020 meeting were approved as distributed.
2. Dr. Kovaleski distributed a handout titled “Creating a New USA Vision Statement” . Each department was asked to develop a University vision statement through their departments’ lenses and explain how this statement connects to what is important in their unit/department. In turn, the college is to submit a draft University Vision Statement to the Provost no later than December 11, 2020.
3. CEPS Graduation Recognition Ceremony – Friday, November 20 -4: 00 to 5:00pm. There will be a Virtual University Ceremony, Sunday, December 6 at 2pm. If a student does not attend our college ceremony the student will still be recognized at the University Ceremony. Dr. Kovaleski provided a handout titled “Fall 2020 Graduate Recognition Ceremony Logistics Guide” for more detail information. Faculty are required and expected to attend.
4. Scholarships – Josh Wooden proposed scholarship criteria will include scholarships for single departments, shared departments, and all teacher certification programs.
  5. Dr. Stefurak reported that faculty need to update their profiles on the website.
  6. Faculty Search Updates – Dr. Santoli reported that the LTE Secondary Social S